

Merlio Express is a lighter version of our Merlio.Net package but is a very capable sales and stock management software for those retailers who do not need all of the extra functionality that the .Net version offers.

There is a clear upgrade path, so you do not have to worry that you have opted for Express but on reflection want functionality from the .Net version.

This document outlines the specific feature set that any potential user should expect when purchasing Merlio Express.

## Point of Sale Functions

Merlio Express has a fast user friendly sales screen which has been designed with key functionality and speed in mind.

- **General Sales;** Complete sales, refunds and exchanges via an easy to use and fast sales interface.
- **Tender;** Three standard tenders and three tailorable ones allow for specific tenders such as book tokens, cash etc.
- **Reservations;** A user can easily and quickly reserve a stock item from the sales screen. This can then be retrieved and processed when the customer returns.
- **Lay Aways;** Lay away multiple transactions of any size for as long as is required before pulling them back and completing.
- **Account Sales;** Invoice sales to account from the tender screen, while being able to see account holders current balance.
- **Discounts;** There are various ways to apply discounts to a sale either simple line based discounts, global discounts and discounts based on customer.
- **Multi-buy facility;** Merlio Express has within it a powerful and very useful Multi- buy tool. Here you can create your own promotional discounts for a range of stocks. However the tool also comes pre-loaded with examples of buy one get one free, two for ten pounds, meal deals and other options.
- **Touchscreen;** The sales screen has been optimised for touchscreen use. This allows our already intuitive sales screen to be even more accessible. The touchscreen module also allows for the creation of bespoke hot keys. These keys can be linked to specific stock items for quick entry on the sales screen.
- **Sales Analysis;** During a day, users can check their sales and have an overview of current sales performance.

## Stock Control

Merlio Express offers a great deal of functionality in regards to stock management.

- **Stock Editor;** The stock editor is where a user can maintain their stock database details. Stock code, Barcode, Title, Category, VAT Rate, Supplier, Notes and maximum discount can all be set for every record. The stock editor is a flexible tool which will allow you to create and edit stock items with as little or as much information as you feel is required. As well as quickly see sales patterns and view images of stock items.

### Contact Us:

+44 (0)1308 45824

[info@merlio.com](mailto:info@merlio.com)

[www.merlio.com](http://www.merlio.com)

- **Stock Templates;** Merlio Express allows you to create stock templates for product types. Having these templates in place can greatly speed up the creation of new stocks in the system.
- **Stock Adjustments;** This is a simple screen which allows for stock levels to be adjusted and corrected as required. Whether you are importing a stock take file or you need to adjust for damaged stock this screen is easy to use. In addition Adjustments can be used in conjunction with simple supplier orders. So that you can handle the delivery of goods with little fuss.
- **Product Categories;** Organise your stock categories to reflect your store layout or product types. Doing this is a great way of empowering the Merlio Express reporting system. With this information it can help you recognise sales patterns and judge performance across your product range. Allowing you to react accordingly and meet the needs of your customers.
- **Vat Editor;** Users can easily create and edit the VAT records for all stock items.

## Accounts and Setup

Merlio Express can help you keep and manage Supplier and Customer records. As well as help you handle supplier stocks and customer account payments. This system will even help you report on your system activity to enable you to make prudent purchasing decisions or simply analyse sales patterns.

- **Customer Editor;** The customer editor is where a user can maintain all of their customer information. In addition customer specific transactional histories can be checked and statements produced. There are also a variety of reporting tools on hand for analysis.
- **Account Payment;** The account payments section tracks all outstanding invoices in detail and manages their payment as well as any deposits that are made.
- **Supplier Editor;** This element allows the user to record the details of all of their suppliers. Once these suppliers have been linked with stock items this is also where it is possible to record stock orders.
- **Reports;** Here you can access all of the reports that are available in the system through a simple interface. Once a system has been configured the reporting tools will deliver clear, concise reporting which will help users gauge performance and help them make decisions to improve future sales.

## Options

When you have read through this document, it may be that there is functionality that you want that you do not see listed.

If that is the case please contact us and ask about the feature you need. It is very likely we have it available just not as standard within the "Express" offering.

An example of this might be integrated Credit and Debit card functionality for example.

This is available at extra cost.

So if in doubt just pick up the phone or go to our website and we will respond right away.

**Contact Us:**

**+44 (0)1308 45824**

**info@merlio.com**

**www.merlio.com**